**COMMITTEE ON EDUCATIONAL EFFECTIVENESS**

**Meeting Minutes**

**Meeting Date:** September 5, 2018 **11:00 AM to 12:00 PM**

**Location:** Hawaii Hall 208

**Attendance:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Jacqueline Ng-Osorio | P | Stephanie Kraft-Terry, arrived 10:12 AM | P | Katherine Burke, GSO Rep | P | None |  |
| Cory Lenz | P |  |  | VACANT |  |  |  |
|  |  | VACANT |  | VACANT |  |  |  |
| Konia Freitas | P | Monica Stitt-Bergh, Ex-officio | P | VACANT |  |  |  |
| Thomas Conway | P | Jennifer Griswold,  SEC liaison | P | John Kinder, Staff | P |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER** |  | Meeting was called to order by SEC Liaison Griswold at 11:04 PM |
| **REVIEW OF MINUTES** | 1. NA |  |
| **CHAIRS REPORT** | 1. NA |  |
| **UNFINISHED BUSINESS** | 1. NA |  |
| **BUSINESS** | 1. Welcome and Introductions 2. CEE Kickoff presentation 3. Schedule Fall & Spring CEE meeting dates 4. Election of CEE Officers 5. Review of past issues 6. CEE members to review prospective faculty listing for recommendation to the Committee on Faculty Service | 1. Introductions were made. 2. Discussed and reviewed 3. Meeting Dates: Oct 3rd; Nov 7th; Dec 5th; Jan 9th; Feb 6th; Mar 6th; Apr 3rd; & May 1st 4. Chair - Jackie Ng-Osorio   Vice Chair - tabled to next meeting. Secretary - Stephanie Kraft-Terry   1. The Assessment Office provided a brief update of the next WASC visit. 2. The Chair and the Senate office will scrub the prospective faculty list and then circulate to the CEE listserv for discussion. |
| **ADJOURNMENT** | The next CEE meeting will be October 3, 2018. | * Motion to adjourn by Jackie Ng-Osorio; seconded by Thomas Conway.  Passed unanimously.  Meeting adjourned at 11:55 PM. |

Respectfully submitted by Stephanie Kraft-Terry, Secretary.

Approved on November 07, 2018 with all votes in favor of approval and 0 against.